



Albemarle Architectural Services Grant Program

Grants are awarded 50-50 match basis with a maximum City of Albemarle participation of \$2,000 per project.

Application

Location of Property: _____

Name of Property Owner/Lessee: _____

Mailing Address: _____

Telephone: _____

Are you applying as the property owner _____ or lessee _____?

Describe in detail what your plans are for improving the building and the service providers design approach to the project.

Please provide illustrations, photos and/or other presentation materials which illustrate the service providers experience on other projects of similar size and use. Highlight any relevant experience.

Please Check:

I have attached initial sketch plans, specifications or other appropriate information including estimates of the work to be done.

I have attached a signed copy of the guidelines for the Albemarle Architectural Services Grant Program indicating that I have read and understand the program's requirements and intend to follow the program guidelines.

I understand that grant funds can be used only for the project described in the application. The work must be completed within four (4) months of the date of review by the Design Committee (unless otherwise specified by the committee). All work must be able to be completed according to state and local building codes and ordinances and approved, when necessary, by the proper authorities. (ALL BUILDING IMPROVEMENTS DOWNTOWN REQUIRE A ZONING PERMIT)

I also understand that this application **must** be **reviewed** before the final set of drawings is complete. I also agree to inspection of my business records to document all fees paid for the architectural services.

Signature of Applicant

Date